

SWP Action Plan

Authority name: Surrey Heath Borough Council

Covers period: April 2015 onwards

Completed by: Tim Pashen

Performance against SWP targets (to be updated by SWP Manager)

#	Indicator	2019/20 TARGET	2013/14 PERFORMANCE	2014/15 PERFORMANCE	RAG	Comments
		SWP	Surrey Heath Borough Council			
1	Total household waste and recycling per person	Quartile 1	(342 kg/person)	341/Kg/person		Estimated figures SWP will provide confirmed figures when audited
2	Recycling and recovery rate	70%	64%	64%		Estimated figures SWP will provide confirmed figures
3	Percentage of municipal waste sent to landfill	0%	N/A	0%		Estimated figures SWP will provide confirmed figures
4	Cost of waste management per household	No increase from 2013/14 (£158)	£70	£70		Estimated figures SWP will provide confirmed figures when audited

Action Plan

Communications (to be completed by Surrey Heath Borough Council)

Ref #	Action title	Action description	Reference to Joint Strategy	Delivery status	Delivery			Outcome			
			Workstream no : Action no		Completion date	RAG	Comments	Outcome description (must be SMART)	Realisation date	RAG	Comments
C1	Welcome pack	Work with revenues team to ensure relevant information on waste services and collection days gets sent out with Council Tax bills for all residents at the end of the financial year and to send to all new Council tax payers moving into the Borough.	2:2					By 31st March 2016, to see a rise in the recycling rate as compared to the 2014/2015 rate.	31/03/16		
C2	Textiles	To participate in the SWP textiles campaign by posting information on the Council's web site and in the Council's magazine "Heathscene"	7:7, 7:9					By 31st March 2016 to have increased the amount of textiles and WEEE collected from the kerbside and our bring sites (LNB Containers) by 10% (5 tonnes).	31/03/16		
C3	Food Waste	Deliver a communications campaign to remind residents that food waste cannot be put in the residual bin	7:7, 7:9					By 31st March 2016 to have maintained or increased the amount of food waste composted compared to the 2014/2015 rate.	31/03/16		
C4	Garden Waste	To increase membership of the garden waste club by 1,000 through a range of promotional activities.	2:2, 7:1					By 31st March 2016 to have increased the amount of garden waste composted by 400 tonnes as compared to the amount collected in 2014/2015 and to increase the recycling rate by 1%.	31/03/16		This will require a £23,500 subsidy which should be self funding within 12-months
C5	To increase participation in the kerbside recycling service	To target areas where participation is low with a range of promotional activities including bin hangars	2:3, 7:7					By 31st March 2016 to have increased the recycling rate by 0.5%.	31/03/16		

Service and operations (to be completed by Surrey Heath Borough Council)

Ref #	Action title	Action description	Reference to Joint Strategy	Delivery status	Delivery			Outcome			
			Workstream no : Action no		Completion date	RAG	Comments	Outcome description (must be SMART)	Realisation date	RAG	Comments
S1	Bring Sites	To carry out a review of the recycling bring sites in the Borough and to change bins where possible to increase capacity for the collection of textiles and WEEE.	7:1, 7:7					By 31st March 2016 to have increased the amount of textiles and WEEE collected from the kerbside and our bring sites (LNB Containers) by 10% (5 tonnes).	31/03/16		This will be carried out by temporary staff on fixed term contracts.
S2	Bulky Textile collections	To introduce a bulky textile collection scheme to supplement the current kerbside textile scheme, in conjunction with 3rd party provider	7:1, 7:7					By 31st March 2016 to have increased the amount of textiles and WEEE collected from the kerbside and our bring sites (LNB Containers) by 10% (5 tonnes).	31/03/16		This will be carried out by temporary staff on fixed term contracts.
S3	Reduce Contamination	To work with residents and contractor crews to reduce the MRF input contamination rates.	8:1					By 31st March 2016 to reduce the MRF input contamination rates to no greater than 10%.	31/03/16		This will be carried out by temporary staff on fixed term contracts.

Policy (to be completed by Surrey Heath Borough Council)

Ref #	Action title	Action description	Reference to Joint Strategy	Delivery status	Delivery			Outcome			
			Workstream no : Action no		Completion date	RAG	Comments	Outcome description (must be SMART)	Realisation date	RAG	Comments
P1	Garden Waste	To freeze the subscription of the garden waste club membership to 2014/2015 fees.	7:1	Freeze in 2015/2016 prices agreed.				By 31st March 2016 to have increased the amount of garden waste composted by 400 tonnes as compared to the amount collected in 2014/2015 and to increase the recycling rate by 1%.	31/03/16		A subsidy of £23,500 will be paid to the contractor to achieve this.
P2	Highway Leaves	Through the SWP to lobby the Environment Agency to lift the ban on the composting of Highway leaves and street arisings.	6:2					By 31st March 2016 to have increased the combined reuse, recycling and composting rate by 5%.	31/03/16		
P3	Bulky Waste Collections	To transfer bulky waste collections to the Surrey Reuse Network	7:3					By 31st March 2017 to have reused or recycled at least 50% of the bulky waste collected.	31/03/17		
P4	Healthcare waste	Support the project for the joint collection of healthcare waste	9:2					By 31 March 2016 to see a reduction in the Healthcare collection costs as compared to 2014/2015 costs.	31/03/16		
P5	Joint Waste Procurement	To participate in the joint waste collection contract procurement project	4:2					By February 2018 to achieve a contract saving of £371,000 per annum.	31/03/18		This will require substantial input from Executive Head - Community; Neighbourhood services Team Manager; and Recycling Manager
P6	Green Waste	To participate in the SWP joint selling of garden waste	9:2					By September 2016 to have achieved a saving across the SWP of £100,000.	06/09/16		